

## 2023 COPPERMINE CAMP POLICIES & GUIDELINES

We encourage all parents and guardians to read our camp policies and information fully. All staff and administrators follow these policies and procedures and are unable to make exceptions for any reason.

For additional information please email [camp@gocoppermine.com](mailto:camp@gocoppermine.com) or check out the FAQ's on the camp website.

These policies and guidelines are applicable for all Coppermine camp locations.

## SUMMER CAMP POLICIES & GUIDELINES

Parents can register online at [www.gocoppermine.com](http://www.gocoppermine.com). We accept checks, cash, or credit cards for camp payment.

Within 72 hours after registering, customers will receive an itemized statement via email that will include all details and a link to our Parent Portal.

The Parent Portal includes additional camp information and all required state forms for summer camp. All forms must be returned by May 1st or within one week of registering if after May 1st. All forms must be completed and returned prior to your child's first day of camp and as soon as possible.

All summer camp registrations require a *non-refundable* \$100 per week per camper deposit which is then applied towards your camp tuition.

All camp balances are due in full by May 1st. The credit card on file will be charged for any unpaid balances on May 1st. Credit cards are required with all applications and are kept on file to guarantee payments. All campers who register after May 1st must pay in full for camp at the time of registration. It is the customer's responsibility to contact us for all camp related questions, changes, payment concerns, inquiries at [camp@gocoppermine.com](mailto:camp@gocoppermine.com).

Due to the nature of our summer programming, we no longer offer partial weeks or sessions.

The camp reserves the right to cancel your enrollment in its entirety if payment is not received per agreement and all deposits will be forfeited.

All camp program changes, or requests must be in writing and emailed to [camp@gocoppermine.com](mailto:camp@gocoppermine.com).

There is a \$35 returned check fee and a \$25 change fee to all camp adjustments or changes after July 1.

All forms must be filled out by both *new* and *returning* campers.

Coppermine reserves the right to request additional camper information or may request a parent meeting after all health forms have been submitted. If Coppermine determines that it cannot reasonably meet the needs of an individual camper, Coppermine reserves the right to accept or deny admission. If admission is denied, all deposits and monies paid will be refunded.

We ask that parents and guardians provide information on any medical conditions, including physical, psychiatric, or behavioral conditions, medications, dietary restrictions, allergies, or special needs that we should be aware of to ensure that your child's camp experience is positive. In keeping with the

philosophy of maintaining a positive experience for our campers and to ensure the safety of each child, we have a *no tolerance policy for extreme actions, words, or behaviors*.

Coppermine reserves the right to change or cancel any camp program if conditions warrant. Notification will be provided as early as possible should this be necessary. If for any reason Coppermine is required to close due to state and local guidelines for COVID, families will receive a full refund for any unused weeks.

Please review all individual camps and summer programs to determine and confirm camp location and extended care options. Please note that different locations offer different early and late care options. We know families may have campers at multiple Coppermine sites and we allow for additional time at no charge in order for parents to get from each location during regular carpool drop off and pick up hours.

Coppermine will do our best to accommodate friend requests for camp groups within the same age range. Please note these requests on your camper registration information.

All young campers must be potty trained to attend camps. No exceptions.

Lunch is not provided (Golf camp only). We prefer insulated lunches labeled with campers' names. We supply water throughout the day. Please provide a water bottle labeled with the camper's name on it. We are not a peanut-free facility.

Coppermine is not responsible for any theft or lost items at our facilities. All Lost & Found items will be put in our Lost & Found area each week.

We encourage all parents and guardians to fully read our camp policies, Camper Code of Conduct, and camp information before registering campers for the summer.

The deadline for online camp registration is seven days prior to the camp week with which you are registering. Otherwise, you must call in to check camp availability. Please note camp openings and availability changes frequently.

### **SUMMER CAMP CANCELLATION, REFUND & CREDIT GUIDELINES**

All camp registrations canceled *prior* to May 1st will be refunded in full.

May 1<sup>st</sup> through September 1<sup>st</sup> families are provided with an in-house Coppermine credit for the tuition paid for the unused weeks (expires 1 year) less the \$100 non-refundable deposit and a ten percent processing fee.

No refunds or credits will be issued for participants who do not contact Coppermine to cancel by the above dates or who do not attend their registered weeks. Coppermine requires seven days' notice throughout the summer for cancellations in order for the above policies to apply.

If a camper is dismissed for disciplinary reasons the above dates and policies apply.

Refunds will not be offered if summer camp is closed due to weather conditions, power outages, flooding, or for any reason outside of our control that would prohibit camp from operating safely.

All balances are due on May 1<sup>st</sup>, 2023 and will be charged to the card on file.

All summer camp changes, or requests are to be emailed and in writing to [camp@gocoppermine.com](mailto:camp@gocoppermine.com).

For participants that want to add camp weeks, we cannot guarantee availability. Waiting lists will be added when specific age groups within specific weeks are filled. All campers are enrolled on a first come first served basis. Pony camp is limited to 4 weeks per camper.

### **CAMP WAIVERS**

All participants must have a signed, current Release & Indemnification & Acknowledgement of Risk Agreement and a COVID-19 waiver on file before participating.

### **CAMP BEHAVIORAL GUIDELINES & CODE OF CONDUCT**

All parents are encouraged to read carefully the Coppermine Code of Conduct Agreement included in the camp paperwork. Coppermine is committed to making our environment safe, healthy, and fun for everyone.

Coppermine reserves the right to dismiss any camper or participant, that is unable to adhere to any announced safety or health rules or is disruptive in any other way that may be unsafe to themselves or others. Participants are asked to keep their hands and bodies to themselves.

Unwelcome teasing, horseplay, pushing, kicking, hitting, fighting, bullying or harassment may be grounds for removal.

First Offense – camper will be removed from the current activity and phone call home to parents.

Second Offense – camper will be sent home for the day.

Third Offense – camper or student will not be allowed to return to camp or registered program (no refunds provided).

In keeping with the philosophy of maintaining a positive experience for our campers and to ensure the safety of each child, we have a no tolerance policy for extreme actions, words, or behaviors.

NOTE: It is not possible to anticipate every possible situation that may arise. In the absence of a particular situation or activity not listed above, COMMON SENSE AND COURTESY SHALL PREVAIL.

### **CAMP FAQ'S**

We are excited to celebrate summer with you and your children. We appreciate the opportunity to make a positive impact with your camper through encouragement and positive reinforcement while filling each day with FUN! Individual camp emails will be sent with camper details.

Please visit our Coppermine camp website for Frequently Asked Questions and additional camp information for the upcoming summer!